



THE  
*KEARNS*  
FOUNDATION

Making a positive contribution to personal development for community benefit.

ANNUAL REPORT  
AND ACCOUNTS

**2021-22**

*Established in 2007 and registered as a Charity in England and Wales  
(Number 1156557) and now a Charitable Incorporated Organisation (CIO)  
Registered under 1174340*

# CONTENTS

Page 1 Charity Administration Details, Charitable Objectives & Activities

Page 2-5 Trustees' Report 2021-22

Page 6-7 Financial Report and Notes to the Accounts

Page 8 Declarations



# THE KEARNS FOUNDATION

**Charity Name:** The Kearns Foundation

**Established:** October 2007 (under Charity 1156557)

**Principal Address:** c/o 21 Garrett Court, Gertrude Road, Norwich, Norfolk, NR3 4SD

**Trustees:**

Andrew Copelin – Chair

Alex Kearns – Vice Chair

James Kearns – Treasurer and Managing Trustee

Mick Tingley

Karen Willett

Chris Willett

Will Kearns – Appointed 4<sup>th</sup> July 2021

Shirley Sinclair – Resigned 4<sup>th</sup> July 2021

**Employees:** The charity is run entirely by volunteers and has no employees.

**Governance structure:** The charity was originally constituted as an unincorporated association under a constitution initially adopted in 2007.

It is now registered as a Charitable Incorporated Organisation (CIO) as registered and approved by the Charity Commission of England & Wales on 23 August 2017.

**Appointment of Trustees:** Trustees are appointed annually at, or between General Meetings, in line with the governing document, such that the membership of the Board of Trustees reflects the skills, knowledge and experience required for both the effective management of the charity, and its resources, and with due regard to the discharge of the charitable objectives.

Board membership seeks to reflect a wide range of experiences of working, or volunteering with the charity's beneficiaries.

## Charitable Objectives:

1. To advance in life and help young people through:
  - (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

2. To promote the efficiency and effectiveness of charities and the effective use of charitable resources for the benefit of the public
3. Such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide

## Charitable Activities:

The Charity has a priority of making a positive contribution to personal development for community benefit and this is delivered through three core strands of its work:

*Small Grants Programme* – Grants of (normally) between £50 and £250 awarded to individuals, and organisations, meeting set criteria who, as the result of our investment, can make a direct, and positive impact on the communities in which they live, or serve.

*Community Support Service* – providing information, advice and guidance from its network of trustees, contacts and supporters, to community based voluntary organisations which enable them to grow, progress and improve their communities. This may be through training workshops, mentoring or support with fundraising.

*Trimingham Log Cabin Youth & Community Resource Centre* – the provision of a log cabin residential centre and camping grounds in North Norfolk provided at a subsidised rate to predominantly youth and community groups to support educational, and developmental projects for young people and community volunteers, as well as providing low cost accommodation for families, and children in need supported by the appropriate agencies.

## Trustees' Report:

This report covers the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and highlights the achievements within the three core areas of work set out above as a way of achieving the charitable objectives.

### Small Grants Programme

In response to the low level of applications received the Board implemented a wider promotional programme for its Small Grants and Community Support services via a Norfolk wide "Empowering Communities Partnership" newsletter promoted by three infrastructure organisations supporting charities and community organisations in Norfolk. These being Community Action Norfolk, Voluntary Norfolk and the Norfolk Community Foundation.

The Board also promoted the programme via its own website, social media and connections with the Sir Norman Lamb Foundation linking with community organisations supporting young people across the county.

The Foundation launched a specific programme of grants to support organisations and families who had experienced financial loss as a result of the impact of the global Covid-19 pandemic.

During the period covered by this report, the Foundation received 25 applications for assistance under our small grants programme from voluntary and community organisations and from individual young people.

Of these 5 applications were ineligible, 15 were approved and 5 were rejected.

The following grants were awarded:

- £500 - The Lavender Hill Mob Theatre Company
- £225 - The Slow Theatre Company
- £1,550 - to 13 young people and adult volunteers attending the 2022 World Scout Jamboree in South Korea

## Community Support Service

Plans for a major conference and workshop to support small charities in Norfolk was further delayed due to the Covid-19 pandemic restrictions. However this event has now been re-scheduled for Saturday 4<sup>th</sup> February 2023 at The Forum, Norwich where small charities will be able to promote their services in a high profile public venue, as well as attend a series of training workshops on fundraising, volunteering and governance.

No requests were received for specific support, and no training workshops took place during this period.

## Trimingham Log Cabin Youth & Community Resource Centre

Managed entirely by volunteers, both within and supporting the Foundation, use of the centre during 2021 was very low as schools and youth groups avoided residential activities due to impacts of the global Covid-19 pandemic. Due to national restrictions, the centre was only able to re-open properly on 17<sup>th</sup> May 2021.

Overall the Log Cabin and campsite produced an operating deficit during the financial year (2021-22) of £2,346 compared with a deficit of £1,938 (2020-21)

The Board experienced further issues with the landowner regarding maintaining the height of trees surrounding the Log Cabin initially being given permission to reduce their height as they were causing damage to the buildings, then having it withdrawn, and being told that the landowner would carry out remedial work, that was never done.

The landowner continues to be subject to legal action by the local authority for breaches of planning law on parts of the site that he operates. The Foundation is now seeking its own legal advice to confirm understanding of its own position, but continues to operate within the terms of the lease of the land on which the Log Cabins (which they own) sit and such lease that applies until 2040.

The following table shows the use of the log cabin and camping fields.

Year	Total Bookings	No of Groups	No of young people	Cabin nights	Campsite nights
2022*	8	6	94	59	129x
2021	4	4	99	8	218
2020	1	1	40	4	160
2019	9	6	173	14	289
2018	16	13	333	33	697
2017	15	11	349	29	588
2016	16	14	266	27	452
2015	11	9	170	13	292

\*Based on bookings held at 30<sup>th</sup> June 2022 (for the year)

## Fundraising

The Foundation was restricted in its ability to generate funds from events due to the Covid-19 global pandemic however it was able to access compensation funding grants from the UK Government through NNDC.

## Governance and Administration of the Charity

The Board of Trustees have met regularly, and always quorate, during the year to ensure the effective management of the agreed projects, and to diligently review reports on income, expenditure and budget forecasts in relation to its core activities.

Some trustee meetings (2) during this period were held remotely via video-conferencing when Trustees, were visible and audible. Trustees who have been unable to attend

## THE KEARNS FOUNDATION

meetings on a regular basis have been engaged through e mail, and have been given the opportunity to contribute to decisions.

Trustee attendance records for this period show as follows:

Trustee Name	Meetings Held	Meetings Attended	% attendance
Andrew Copelin	4	4	100
Alex Kearns	4	4	100
James Kearns	4	4	100
Michael Tingley	4	3	75
Shirley Sinclair*	2	0	0
Chris Willett	4	4	100
Karen Willett	4	3	75
Will Kearns	4	4	100

\*Resigned July 2022

Much of the day to day operation of the charity, including grant applications, centre management and finances are delegated to the Managing Trustee to prepare, with four named trustees being signatories to any outgoing payments, and the Board being regularly updated through meetings and e mails between them on major issues.



*Andrew Copelin - Chair*

*On behalf of the Board of Trustees*

*17<sup>th</sup> July 2022*

# THE KEARNS FOUNDATION

## 2021-22 Income and Expenditure

INCOME			
Budget Heading	Amount		Note
Donations	520.00		1
Fundraising	100.32		2
TLC - Restricted	-		
TLC - Hire	1,860.00		3
Refunds	2,671.40		4
Covid Compensation Grants	8,297.50		5
<b>Total</b>	<b>13,449.22</b>		

EXPENSES			
Budget Heading	Amount		
Fundraising	-		
TLC	4,206.84		6
Training	-		
Grants	2,275.00		7
Marketing	7.18		
Subscriptions	-		
Governance & Admin	1,136.44		8
<b>Total</b>	<b>7,625.46</b>		

### Summary

Income received	2021-22	13,449.22
Expenditure	2021-22	7,625.46
Surplus/Deficit	2021-22	5,823.76
Balance brought forward	1st April 2021	35,481.27
Balance carried forward	31st March 2022	41,305.03
Restricted funds		-
Unrestricted funds		41,305.03



## Notes to the Accounts:

1. These funds are represented by the unrestricted donations linked to Kearns family and other individual donations.
2. These are funds generated from the revenues generated from Easyfundraising and Amazon Smile on-line reward payments
3. These are funds received from bookings at the Trimmingham Log Cabin Youth and Community Resource Centre and Camping site.
4. These funds are represented by refunds from Toilets Plus for cancelled bookings and following fraudulent activity on the account by a third party.
5. These funds are the Covid compensation grants received from the UK Government via North Norfolk District Council.
6. These are the costs associated with the management and operation of the Trimmingham Log Cabin Youth and Community Resource Centre and Camping site.
7. These amounts relate to grants awarded by the Foundation to community organisations and individuals.
8. These are primarily insurance costs and bank charges of £6 per month and stationery costs.

## Reserves Policy

The Trustees have not considered a formal reserves policy for the charity to date, within this accounting period but will consider setting a formal policy within the next accounting period likely to be equivalent to three months operational costs.

## Audit and Independent Examination Policy

The Charity's income is below the Charity Commission's £500,000 gross income threshold for the requirement for a statutory audit.

As the gross income for the current accounting period is below the Commission's £25,000 threshold, these accounts have been prepared on a "Receipts and Payments" basis without the need for independent examination or audit.

Trustees regularly review all income and expenditure on a quarterly basis and will make its full accounts available, on receipt of a valid and reasonable request. A copy of the

Annual Report and Accounts will be made publicly available as part of the Annual Return to the Charity Commission and published on their website.

## Declaration

These accounts and notes have been received, considered, and accepted by the Trustees of the Kearns Foundation as being an accurate representation of the receipts and payments occurring within the financial year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and the balances shown provide an accurate representation of the current assets and liabilities of the funds held by the charity.

Andrew Copelin  
Trustee and Chair



17<sup>th</sup> July 2022

Alex Kearns  
Trustee and Vice Chair



17<sup>th</sup> July 2022